

Overview

NIGER DELTA UNIVERSITY

WILBERFORCE ISLAND, BAYELSA STATE

INVITATION FOR PRE-QUALIFICATION AND TENDER FOR YEAR 2011/2015/2016/2017 (MERGED) TETFUND ENTREPRENEURSHIP CENTRE AND YEAR 2015-2018 (MERGED) TETFUND PROJECT MAINTENANCE INTERVENTIONS NIGER DELTA UNIVERSITY

(1) INTRODUCTION

(1.1) The Niger Delta University, Wilberforce Island in fulfilling her Vision to be a Centre of Excellence defined by well-articulated programmes that will produce creative and innovative minds and with the mission to thrive to maintain an international reputation for high quality scholarship, research and academic excellence, is embarking on the construction of a Water Purification/Production Factory having received Approval in Principle from TETFUND for the 2011/2015/2016/2017 TETFUND ENTREPRENEURSHIP CENTRE AND 2015-2018 (MERGED) TETFUND PROJECT MAINTENANCE INTERVENTIONS.

(1.2) Consequently, competent and reputable contractors are invited to make submissions for pre-qualification and tender for:

(A) The construction of a Water Purification/Production Factory/external works and the procurement of office furniture and equipment at the School to Land campus of the University, at Yenagoa, Bayelsa State and

(B) Maintenance of Niger Delta University ICT Centre and external works at the new site of the Niger Delta University, Wilberforce Island, Bayelsa State.

(2.0) SCOPE OF WORK/SUPPLY

(2.1) The scope of work consists of the:

(A) Construction of a Water Purification/Production Factory/external works and the procurement of office furniture and equipment

(B) Maintenance of Niger Delta University ICT Centre and external works

(3) ELIGIBILITY REQUIREMENTS

All intending bidders must submit the following documents in their technical bids:

- (a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (b) Evidence of Company's current Tax Clearance Certificate for the last three years (2017, 2018 and 2019) expiring on 31st December, 2020; with an average annual turnover of not less than 50 million in the last three years (2017, 2018 & 2019)
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2020;
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;
- (e) Evidence of current Nigeria Social Insurance Trust Fund Compliance Certificate valid till 31st December, 2020;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP;
- (g) A Sworn Affidavit:

- disclosing whether or not any officer of Niger Delta University or Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary in the bidder and confirm that all information presented in its bid are true and correct in all materials particular;
- that the company does not at the time of this bid have any existing loan or financial liability with a bank, other financial institutions or third party that is classified as doubtful non-performing, or whose repayment portion has been outstanding for the last three months Unabridged Company Audited Report for the immediate past (3) years (2017,2018 & 2019);

(h) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility not less than N50 million for the execution of the project when needed;

(i) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc.);

(j) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

(k) List of Plants/Equipment with proof of Ownership/Lease (where applicable);

(l) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(4.0) COLLECTION OF BID DOCUMENTS:

Interested and competent bidders are requested to collect bid documents from the office of the Director, Physical Planning, Niger Delta University between the hours of 9.00 a.m. to 3.00p.m. from the date of this publication, upon presentation of evidence of payment of non-refundable tender fee of N10,000.00 (Ten Thousand Naira) paid into Niger Delta University, Wilberforce Island's remita account in any reputable commercial bank in Nigeria.

(5) SUBMISSION OF BID DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, the two sealed envelopes should be packaged together in a bigger sealed envelope clearly marked 'Pre-qualification and Tender for the Project at the top right hand corner with the Name, Telephone Number and Mailing Address of the bidding entity indicated below and addressed to:

THE REGISTRAR NIGER

DELTA UNIVERSITY

WILBERFORCE ISLAND

BAYELSA STATE

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and delivered by hand or post to the address indicated above **not later than 12:00 noon on Wednesday, 19 August, 2020.**

(6) OPENING OF TECHNICAL BIDS

The technical bids will be opened immediately after the deadline for submission at **12:00 noon on Wednesday, August 19, 2020** in the Vice- Chancellor's Conference Room, (Niger Delta University) in the presence of credible observers, while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of the Registrar, as the Niger Delta University will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Registrar, Niger Delta University, Wilberforce Island, Bayelsa State on e- mail: registrar@ndu.edu.ng

(7) GENERAL INFORMATION

- (a) The University may verify any or all the claims made by applicants and shall disqualify any company whose claims are found to be false in addition to other sanctions that may be deemed necessary;
- (b) Bidders who have worked for the University and have a history of poor performance, abandonment, termination and/or prolonged contract execution period need not to apply;
- (c) All submission pages must be dully initialed by the company;
- (d) Non-compliance to the instructions shall lead to disqualification;
- (e) Submission must be made only in English Language and signed by an official authorised by the bidder;
- (f) This Pre-qualification invitation shall not be construed to be commitment on the part of the University nor shall it entitle any Company to make any claims whatever and seek indemnity from the University, by virtue of having responded to this advertisement;
- (g) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un successful bidders will be returned un-opened;
- (h) Late submission will be returned un-opened.
- (i) The technical bids opening shall be conducted in line with COVID19 guidelines;
- (j) Bid documents can also be collected in Soft copies and Bidders can submit through Post (Courier Services);

(k) The Niger Delta University is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

MRS. EFFUA E. BEREPUBO FNIM

REGISTRAR